

DDA 76-4004

11 August 1976

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

STAT FROM :
Chief, MAS/DDA

SUBJECT : DDA Compliance with Presidential
Management Initiatives

REFERENCE : Multiple adse memo dtd 9 Aug 76
fr Comptroller; subj: Follow-up
Action to OMB Requests

1. By referent memorandum the Comptroller has requested the DD/A to identify (a) five subjects for efficiency evaluations; and (b) Directorate level (i.e., what we refer to as DCI level) objectives.

2. Efficiency Evaluations

a. Please forward to the Management and Assessment Staff, as soon as possible but no later than c.o.b. 16 August, your recommendations to the DD/A for efficiency evaluation subjects. In view of the short deadline, telephonic response followed by a confirming memorandum is acceptable.

b. In discussions for clarification of this requirement, I was assured that the Comptroller is not thinking of establishing a formalistic, Agency evaluation program that would require a sizeable commitment of manpower. O/Comptroller assumes, and rightly so, that efficiency evaluations have been and are being undertaken throughout the Agency in conjunction with other management needs. They hope to be able to comply with OMB requirements by having some of these studies serve both purposes. It is suggested, therefore, that your recommendations to the DD/A focus on subjects where studies have already been scheduled or where studies would also serve your needs.

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3. DCI Objectives

The referent memorandum requests DD/A to submit "Directorate-level" (what we refer to as DCI) objectives. Unless you want to amend or modify the proposed objectives that you have already submitted for consideration by DD/A, no further action on your part is required.



STAT

Attachment

Reference

cc: Each DDA Planning Office w/Att.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
 Efficiency Evaluations

STAT

FROM:	<div> <div></div> <div>Policy and Plans Group</div> <div>4E 58, Hqs.</div> </div>	EXTENSION	NO.	STAT
			DATE	12 August 1976

TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED	

1.	C/A&TD	8/12	TR	Please review the attached memoranda from C/MAS/DDA and the Comptroller relative to suggestions for efficiency evaluation subjects.
2.				
3.				
4.	A&TD/C/PERS	8/12	CF	The Policy & Plans Group has prepared a listing of possible suggestions, also attached, based upon our review of our FY 78 Program Submission and MBO Objectives. We believe that each of these items would fit the definition of efficiency evaluation by determining if there are ways of achieving cost savings or a more efficient approach or creating a less burdensome way to achieve program objectives.
5.				
6.	A&TD/C/TRNG B	8/12	WPS	
7.				Please review the list and determine if there are suggestions for efficiency evaluations you want to add or if there are any among those listed you believe should be deleted. You may disregard para. 3 of memo from C/MAS/DDA.
8.	A&TD/C/B&F	8/12	CF	
9.				
10.				Please provide your response to AC/PPG by <u>COB 13 August 1976.</u>
11.	DC/A&TD	8/12	TR	
12.				
13.				
14.				
15.				

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Efficiency Evaluations
STAT

FROM:	<div> <div></div> <div>Policy and Plans Group 4E 58, Hqs.</div> </div>	EXTENSION	NO. STAT
			DATE 12 August 1976

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	RECEIVED	FORWARDED		

1. DD/PSY ✓ DD/PTOS ✓ C/INTD ✓				Please review the attached memoranda from C/MAS/DDA and the Comptroller relative to suggestions for efficiency evaluation subjects.
2. C/ISS ✓ C/ISS6 ✓ C/SRD ✓				
3. C/IRG ✓				
4.				The Policy & Plans Group has prepared a listing of possible suggestions, also attached, based upon our review of our FY 78 Program Submission and MBO Objectives. We believe that each of these items would fit the definition of efficiency evaluation by determining if there are ways of achieving cost savings <u>or</u> a more efficient approach <u>or</u> creating a less burdensome way to achieve program objectives.
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